



Timothy Hayden, Director  
Roberta L. Baker, Procurement Officer

**CALVERT COUNTY  
DEPARTMENT OF FINANCE & BUDGET  
PROCUREMENT OFFICE**

150 Main Street, Suite 107  
Prince Frederick, Maryland 20678  
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www.calvertcountymd.gov

*Board of Commissioners*  
Earl F. Hance  
Mike Hart  
Thomas E. Hutchins  
Kelly D. McConkey  
Steven R. Weems

June 3, 2020

**ADDENDUM NO. 8**

Board of County Commissioners  
ITB 2025-025  
Solomons Island Headworks Pumping Station Upgrade  
Calvert County, Maryland

To Prospective Bidders:

Following is an addendum to the referenced specifications. Please acknowledge receipt of this addendum by executing the signature block provided below. This signed addendum must be included with your proposal. Failure to do so may subject bidder to disqualification. This Addendum forms a part of the specifications and supplements and modifies them as indicated below:

**Page 1.0, NOTICE TO CONTRACTORS, Paragraph 1, Revision**

"Sealed bids shall be **due** on or before, **Friday, June 19, 2020 by 2:30 p.m.** (Local Prevailing Time) for:"

**ITB 2020-025  
SOLOMONS ISLAND HEADWORKS PUMPING STATION UPGRADE  
CALVERT COUNTY, MARYLAND**

"The **bid opening** shall be held on Friday, **June 19, 2020 at 3:00 p.m.** (Local Prevailing Time).

**If Calvert County Government buildings are open to the public**, bids shall be opened in the County Services Plaza Conference Room, 150 Main Street, Suite 102, 1<sup>st</sup> Floor, Prince Frederick, Maryland.

**If Calvert County Government buildings are closed to the public due to the COVID-19 pandemic**, the public may participate virtually through Zoom to protect the health of citizens and staff.

To Join by Computer: <https://us02web.zoom.us/j/89608524915>

To Join by Phone: 833 548 0282 or 877-853-5257 (US Toll-free).

Meeting ID: 896 0852 4915

After the virtual opening, public access to any audio, video, internet, or web-based broadcast of the opening shall be discontinued."

CONTRACTOR'S LEGAL BUSINESS NAME: \_\_\_\_\_

AUTHORIZED SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

Mailing Address: 175 Main Street, Prince Frederick, Maryland 20678  
Maryland Relay for Impaired Hearing or Speech: 1-800-735-2258

**Page 1.0, NOTICE TO CONTRACTORS, Paragraph 5 and 6, Remove and Replace**

"Sealed bid(s) may be shipped UPS, FedEx, or hand delivered. Bids shall be submitted so they will be received in the office designated below on or before Friday, June 19, 2020 by 2:30 p.m. (Local Prevailing Time):

CALVERT COUNTY GOVERNMENT  
PROCUREMENT OFFICE  
150 MAIN STREET, SUITE 107  
PRINCE FREDERICK, MARYLAND 20678

**Prior to submitting a bid**, the Contractor shall contact the Procurement Office at [Charlotte.DeStephano@calvertcountymd.gov](mailto:Charlotte.DeStephano@calvertcountymd.gov) or 410-535-1600, extension 2322 to determine if Calvert County Government facilities are closed to the public due to the COVID19 pandemic. If Calvert County Government facilities are closed to the public, packages cannot be sent via UPS or FedEx. Therefore, the Contractor shall submit their bid as follows:

1. Hand delivered to the above address. Upon arrival at the facility, the Contractor shall call the Procurement Office at 410-535-1600, extension 2322. A Procurement Office staff member shall meet them at the door to the facility, date/time stamp the package as acknowledgement of receipt, and provide a receipt of delivery, if required.
2. Ship package through the United States Postal Service (USPS) to:

CALVERT COUNTY GOVERNMENT  
PROCUREMENT OFFICE  
COURTHOUSE, 175 MAIN STREET  
PRINCE FREDERICK, MARYLAND 20678

The Contractor shall notify the Procurement Office by email or phone that their submittal has been sent through USPS.

Acceptance of bids by Calvert County Government employees other than employees of the Procurement Office or Mailroom shall not be deemed proper delivery.

Where bids are sent by mail by any method to Calvert County Government's Procurement Office, the Contractor shall be responsible for their delivery before the date and time set for the closing of bid acceptance. If the delivery is delayed beyond the due date and hour set for the bid closing, bids shall not be accepted. **NOTE: USPS does not deliver to the 150 Main Street, Prince Frederick address."**

CONTRACTOR'S LEGAL BUSINESS NAME: \_\_\_\_\_

AUTHORIZED SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_